

**TOWN OF NATICK SEEKING GRANT PROPOSALS FROM NON-PROFIT AGENCIES
2013 BOSTON MARATHON RUNNERS TO RAISE FUNDS FOR SELECTED ORGANIZATIONS**

The Town of Natick is seeking proposals from area non-profit 501(c)(3) organizations and municipal departments for funds in support of programs and services to benefit Natick residents.

These funds are available through a partnership between the Town of Natick and the Boston Athletic Association (BAA) through which Natick has been provided 20 Invitational Entries to the 2013 Boston Marathon. These entries will be provided to Marathon runners who commit to raising a minimum of \$4,000 for the selected charities.

Interested area non-profits and municipal departments must submit a proposal no later than **5:00 p.m. on Tuesday November 20, 2012** to Martha White, Town Administrator, 13 East Central Street, Natick MA 01760 or via email to mwhite@natickma.org. The proposal must not exceed 3 pages and must include, at a minimum, the following information:

- Organization name, address, phone number, contact person and email address
- Nature of the organization, types of program(s) offered, target population, how long the organization has been in business, and the organization's Federal Tax ID number
- A complete description of the types of program(s) or other activity that would be supported with these funds
- Identification of other sources of funds available in support of the organization
 - For non-profit organizations: a listing of all grants received in the most recently completed full fiscal year, endowments and/or trusts, and all other sources of operational and capital funds.
 - For municipal departments: the department's FY 2013 operating budget, a listing of all grants received in FY 2012 and FY 2013 (to date)
 - Note that this information may be provided as an appendix to the Proposal and is not included in the 3 page limitation.
- Whether any prospective runners have agreed to sponsor the organization
- Whether the organization has previously been sponsored by a Boston Marathon runner

The Town will review all proposals and identify those that will be eligible to receive funding through this program. The final amount of funds to be distributed will be determined when fundraising is complete; typically runners will not complete their fundraising until late May 2013. Alternatively, where practical and in its sole discretion, the Town may elect to give the BAA Invitational Entries directly to the selected non-profit organization; these agencies would then identify their runners and coordinate fundraising directly with them.

The Town of Natick anticipates that this program will be repeated annually, so organizations and municipal departments not selected this year could apply again and be considered in subsequent years.

Please contact Martha White, Town Administrator at 508 647-6410 or mwhite@natickma.org with any questions about this program.

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